

Montezuma-Cortez High School Band Absence Request Form
Request for Excused Absence or Tardy

NAME: _____

Last

First

_____ *DATE OF ABSENCE*

_____ *DATE OF TARDY*

_____ *DATE SUBMITTED*

CHECK TWO:

_____ Marching Band

_____ Concert Band

_____ Colorguard

_____ Jazz Band

_____ Symphonic Band

_____ Rehearsal

_____ Sectional

_____ Performance

_____ Pep Band

STATE COMPLETELY THE REASON WHY THIS REQUEST IS NECESSARY:

PLEASE HAND THIS FORM DIRECTLY TO YOUR DIRECTOR TO INSURE DELIVERY

Attendance has a direct effect on your grade. Request for excused absence or tardy must be submitted one week in advance. Make up work is the responsibility of the student. If you were sick from school, asked for permission to be excused from a performance, rehearsal or sectional, it is your responsibility to get work from the teacher. No prior notification is considered an unexcused absence. Make up work must be completed within one week of absence, it is not open ended.

Your grade is YOUR responsibility. No makeup work will be given after the grading period is over.

Parent
Signature _____

Student
Signature _____

Date
Submitted _____

Action : EXCUSED _____
 UNEXCUSED _____
 MAKE-UP WORK GIVEN _____

BAND DIRECTOR: _____ DATE: _____

Additional copies of this form may be found on the FORMS page of the Band website.